

## Childcare Drop-off and Pickup Form – *Deadline 17.05.2024*

Date: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Child's Full Name: \_\_\_\_\_

### Emergency Contacts

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Authorized Pickup Persons

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Drop-off Information

Drop-off Time: \_\_\_\_\_ AM/PM

Special Instructions (Allergies, Medications, etc.):

\_\_\_\_\_  
\_\_\_\_\_

### Pickup Information

Pickup Time: \_\_\_\_\_ AM/PM

### Signature

Parent/Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please ensure that all relevant information is accurately filled out on this form. This form helps in maintaining the safety and security of the children in our care. Thank you for your cooperation.

**Send per e-mail to: Yvonne Alsleben, [kids-betreuung@email.de](mailto:kids-betreuung@email.de)**